



From Dr John Jones, Deputy Dean and Registrar, 18 October 2016

**Information for KOI students who may graduate
at the end of Trimester 0216 (July to October 2016)**

WHAT COMPLETING KOI STUDENTS MUST DO

KOI students who have completed course requirements should contact the Australian Department of Immigration and Border Protection (DIBP) (www.border.gov.au) to establish their eligibility to apply for another visa type in order to remain lawfully in Australia. Students may also seek assistance from a registered migration agent.

KOI is required by law to report the fact that students have completed their studies. Student enrolment may be cancelled or terminated up to thirty one (31) days after the "completion date".

DATE OF COURSE COMPLETION

(Please note that the final date on a CoE or a Student Visa is not a completion date)

The date of course completion (*Completion date*) is the date on a letter from KOI that a student has met the requirements for a degree, diploma or certificate (*A Completion Letter*).

The completion date will be the second Friday after the last day of examinations for the trimester.

Last day of classes	Examinations Week	Subject results released	Completion date for degrees, diplomas and certificates
8 Oct 2016	17 to 22 Oct 2016	01 Nov 2016	4 Nov 2016

Official notification of completion is through the last email address given by a student to KOI. The *Completion Date* is entered on the individual *ACADEMIC RECORD (transcript)* and on the *Completion Letter*. Completing students receive a *Completion Letter* and final *Academic Record* as soon as possible after completion. Processing of documents may take up to 10 working days.

GRADUATION CEREMONY

All students who complete their studies at KOI in T2016 are eligible to be invited to graduate at the next available ceremony, **which is Tuesday 14 February 2017**. Those who would like to stay in Australia until the Graduation Ceremony should contact DIBP to discuss visa options.

Temporarily extending a stay in Australia. Information about temporarily extending a stay in Australia can be found in the DIBP *Fact sheet – Temporary Entry* webpage <http://www.border.gov.au/about/corporate/information/fact-sheets/46temporary-entry>